

4/30/2018

JOB DESCRIPTION



Forest Lake

AS GOOD AS IT SOUNDS

POSITION: *PARK RANGER*

DEPARTMENT: *PARKS*

LOCATION: *LAKESIDE MEMORIAL PARK*

IMMEDIATE SUPERVISOR: *PARK AND RECREATION COORDINATOR*

HOURS WORKED: *SEASONAL, PART-TIME POSITION REQUIRING APPROXIMATELY 16-24 HOURS PER WEEK AS NEEDED TO FULFILL THE REQUIREMENTS OF THE JOB. HOURS ARE WEEKDAY SHIFTS MONDAY-FRIDAY FROM 4:00 PM - 9:00 PM, WEEKEND SHIFTS SATURDAY AND SUNDAY FROM 1:00 PM - 9:00 PM. MUST BE ABLE TO WORK WEEKENDS! COMPENSATION IS PAID AT AN HOURLY RATE OF \$12.00/HOUR.*

SUMMARY

INDIVIDUAL WILL BE RESPONSIBLE FOR KEEPING A SAFE, CLEAN AND FRIENDLY ENVIRONMENT AT LAKESIDE MEMORIAL PARK IN FOREST LAKE.

ESSENTIAL FUNCTIONS

- *Walks through the park regularly, observing park activity, watching for anything dangerous or illegal.*
- *Monitors park grounds for potential dangers (i.e. sink holes in the ground, broken play equipment, etc.)*
- *Intervenes with individuals or groups who are breaking park rules and calls police or emergency personnel when necessary.*
- *Checks bathrooms periodically for cleanliness and safety. Replenishes bathroom tissue and soap as needed.*
- *Picks up litter, pulls weeds, collects lost-and-found items and does whatever is necessary to maintain a clean park environment.*
- *Empties trash and recycling cans and replaces trash bag.*
- *Ensure bathrooms are cleaned and locked prior to ending shift. Bathrooms will be left open during scheduled activities that extend into the evening.*
- *Logs daily activities.*
- *Reports concerns to supervisor or park maintenance.*
- *Performs other duties as assigned by park maintenance or park coordinator.*

ESSENTIAL SKILLS

Must be comfortable and assertive with interacting with the public, particularly with young people. Must be self-motivated and hard working. Prior park experience is a plus, but not required.

AGE REQUIREMENT

Must be 18 years of age or older.

PHYSICAL REQUIREMENTS

- *Speak, read, write and understand English.*
- *Hearing normal or corrected to normal.*
- *Eyesight 30/40 or corrected to 30/40. May entail distance vision, color vision, peripheral vision, and depth perception.*
- *Stand, walk, bend, stoop, squat, crouch, kneel, balance, lift, as required to clean and maintain the park.*